

## Meeting Rules of Order

### September 25, 2025

### Strathcona BIA Annual General Meeting

1. The Annual General Meeting of the Strathcona BIA will be run in accordance with its bylaws and these Standing Rules. In the event of a dispute not covered by these Standing Rules, the dispute shall be conducted in accordance with the provisions of Robert's Rule of Order, unless modified by the *Societies Act* or the bylaws.
2. The Chair will confirm there is quorum at the beginning of the meeting.
3. The meeting is only for the purpose of transacting the business set out in the agenda. Issues of a personal nature will not be debated or considered.
4. All speakers will practice fairness and be courteous and respectful in their communication at all times.
5. A person who wishes to speak will do so after being recognized by the chair.
6. Discussion, comments, or questions must be related to the pending motion or report.
7. Discussion shall be limited to three minutes for each speaker.
8. A member is allowed to address the Chair twice per agenda item.
9. One speaker is allowed at a time.
10. A motion must be seconded before it can be discussed.
11. A motion passes with a majority of voting members present (50% plus 1)
12. Discussion/debate on a motion may be closed by general consent, or by a motion to close debate. Such a motion is not debatable, and must be approved by a 2/3 majority.
13. A meeting can be adjourned or terminated by ordinary resolution. A motion to adjourn is always in order and is not debatable.